

# Letter of Transmittal



Together with  
**Baima & Holmberg**

**Western Washington Division**  
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To: KITTITAS COUNTY CDS  
ELLENSBURG, WA 98926

Date: 3-21-13 Job No. 07067-1

Attn: JEFF WATSON

Re: O'KEEFE NO. 2 SHORT PLAT

**WE ARE SENDING YOU**  Attached  Under separate cover via overnight mail/regular mail the following items:

PRINTS	PLANS	SHOP DRAWINGS	COPY OF LETTER	CHANGE ORDER	SAMPLES	SPECIFICATIONS	SUBMITTAL

COPIES	DATE	NO.	DESCRIPTION
2		1	SHEET 1 OF 2 FOR COUNTY SIGNATURES -
			1 FOR COUNTY
			1 FOR ENCOMPASS
1		1	COPY OF SHEET 2 OF 2

**THESE ARE TRANSMITTED as checked below:**

- For approval
- For your use
- As requested
- For review and comment \_\_\_\_\_
- FOR BIDS DUE \_\_\_\_\_
- Approved as submitted
- Approved as noted
- Returned for corrections
- Resubmit \_\_\_\_\_ copies for approval
- Submit \_\_\_\_\_ copies for distribution
- Return \_\_\_\_\_ corrected prints
- For signature
- PRINTS RETURNED AFTER LOAN TO US

REMARKS:

Signature: *Gregory W. Davis* Title: ENGR. & SURV. TECH.

Copy to: File